

What's Your Role in the Application Process?

Rehabilitation counselor certification requires the applicant to meet educational and experience requirements. The CRC Certification Guide provides detailed information about the eligibility requirements, the application process, and the CRC Exam.

You can guide your students through the application process and help them prepare for the CRC Exam. You might want to consider volunteering for a CRCC Committee position or to be an item writer for the exam.

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Apply

Help students understand eligibility for the CRC Exam and the application process

2

Getting Ready

Prepare for the exam and beyond

3

Volunteer

to be an item writer or committee member

Apply

Help your students navigate the steps of application to ensure success.

The eligibility criteria and online application are available on the CRCC website. Check out the [CRC Certification Guide](#).

Each student must:

- Create a CRCC account.
- Begin the online application.
 - If your program is CACREP-accredited, your students will apply under Category 1.
 - If your program is a non-CACREP-accredited program, your students will apply under Category 2.
 - Students may apply prior to graduation. Students who have completed 75% of your program's degree requirements must submit the CRCC's Student Status Verification Form; the form must include the signature of the student's faculty advisor.
- Complete and submit the application, additional forms, and pay the fee.
- Wait to receive an Authorization to Test letter, then schedule the exam through Prometric.
- Study for the exam.
- Take exam. Results are available immediately after testing.

- Pass the exam AND graduate from your program to become a CRC.
 - If a student passes the exam, they will not be CRCC certified until they have submitted their official transcripts with degree conferral information.

Getting Ready

Exam preparation resources are available on the CRCC website.

Check out the:

- [CRC Exam Knowledge Domains](#)
- [Reading List](#)
- [Sample Questions and Answers](#)

Currently, the CRC Examination is given through Prometric Testing Centers. Once a student's eligibility status is confirmed, CRCC notifies the student that the Authorization to Test letter is available. This letter provides information about scheduling the time and place for the exam.

Retesting. Students have two opportunities to successfully pass an exam on the same application. They may retake a certification exam in the next testing cycle. A retake fee must be paid, but a new application is not necessary.

The exam score report includes domain areas where the student's performance needs improvement. Encourage the student to determine which content areas need additional focus; look at the CRC Exam Knowledge Domains to see the specific topics included in each.

Volunteer

Make a difference in your specialty.

CRCC is always looking for volunteers to serve on committees or as item writers for the CRC Exam. Gain invaluable experience and make a difference in your specialty. You can also earn professional development credit toward your own certification renewal.