



COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Applying for the CRC
Examination:
Category 2 Student

Create your CRCC customer account by clicking the CRCCCONNECT link on the homepage.



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COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

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HE MAKES A DIFFERENCE
IN CLIENT'S LIVES

HE IS A CERTIFIED
REHABILITATION
COUNSELOR



GET CERTIFIED



STAY CERTIFIED



KEEP LEARNING

Once you've created a customer account, you'll see the Apply for CRC Certification Exam link.



My Contact Details Edit Primary Info

Name: Dr. Susie Brown
Customer ID: 424798
Company: na

1699 E Woodfield RD Ste 300
Schaumburg, IL, 60173-4957
UNITED STATES
(847)944-1325
sbrown@crccertification.com

[Edit Demographics](#)

My Certifications and Renewals

Credential	Status	Valid Through
Not available at this time.		

My CRCC Links

- [Apply for CRC Certification Exam](#)
- [CRCC eUNIVERSITY Catalog](#)
- [CRCC eUNIVERSITY Annual Savings Plan](#)
- [My CRCC eUNIVERSITY Courses](#)
- [My Invoices](#)
- [My Contact Info](#)
- [My Expertise & Languages](#)
- [Confirm Certification Status](#)
- [Locate a Certified Professional](#)
- [CE Providers](#)
- [Change My Password](#)

My Recent Invoices

Invoice	Invoice Date	Total	Payment	Balance Due	Cancel Qty
Not available at this time.					

[View All Invoices](#)

When you click the link, you'll begin the application process. Read and respond to each question.



Based on your answers to the first few questions included in this application process, you will need to satisfy the Category 1, 2, or 3 requirements outlined in the CRC Certification Guide. Read each question before you select an answer.

Do you have or are you currently pursuing a master's degree in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC)?

- If you are a student in a master's rehabilitation counseling or clinical rehabilitation counseling program, click the Yes button.
- If you are a graduate of a master's rehabilitation counseling or clinical rehabilitation counseling program, click the Yes button.

If you need to change your answer to this question, please contact CRCC at 847-944-1325. Do NOT continue with the application process.

Yes

No

Since you are applying under Category 2, click the No button.

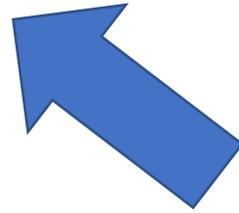


Did or do you attend a CACREP-accredited institution?

Unsure if your institution is accredited? [Click here](#)

Yes

No



CRCC collects demographic information from all applicants. Please complete this section of the application. Click the Save and Continue button.



Welcome

Demographic Information

CRCC collects this information to better serve our customers.

Gender:

Ethnicity:

Date of Birth: 

Former Last Name:

Job Title:

Employment Setting:

I am licensed.

My undergraduate degree is from a rehabilitation program.



Save and Continue

Cancel

When your application requirements page opens, confirm you are a Category 2 applicant.



Welcome Su

Customer:	Su Brown	Customer ID: 414445
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	09/20/2019	
Renewal Application Submission Date:		

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard Education Course Description Internship Verification Exam Results

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Education - Graduate or Student (Cat2) Please indicate whether you are currently a student or have already graduated.	Pending Education Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2 , please download and complete this form . Return here to upload. If you are applying in Category 3 , please download and complete this form . Return here to upload.	Pending Document
CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam testing window and pay the applicable fee. Exam results will be posted on this page after you have taken the exam and CRCC receives exam scores.	Pending Submission

Click the Education tab on your application requirements page.



Welcome Su

Customer:	Su Brown	Customer ID: 414445
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	09/20/2019	
Renewal Application Submission Date:		

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard **Education** Course Description Internship Verification Exam Results

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Education - Graduate or Student (Cat2) Please indicate whether you are currently a student or have already graduated.	Pending Education Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2 , please download and complete this form . Return here to upload. If you are applying in Category 3 , please download and complete this form . Return here to upload.	Pending Document
CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam testing window and pay the applicable fee. Exam results will be posted on this page after you have taken the exam and CRCC receives exam scores.	Pending Submission

Select Student and click the Select button.



Welcome Su,

- Dashboard
- Education**
- Course Description
- Internship Verification
- Exam Results

Locked Unlocked Completed Under Review Further Action Met

Please indicate whether you are currently a student or have already graduated.

Graduate Student



Select

Your application requirements page will update. Click the Degree tab.



Welcome Susie

Customer:	Susie Queue	Customer ID: 444919
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	10/10/2019	
Renewal Application Submission Date:		

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

[Dashboard](#)
[Degree](#)
[Course Description](#)
[Internship Verification](#)
[Exam Results](#)

Locked
 Unlocked
 Completed
 Under Review
 Further Action
 Met

Requirement	Status
Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.	Pending Degree Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
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When your Degree requirements page opens, click the Add Degree button.



Welcome Su,

Customer: Su Brown Customer ID: 414445
Current Renewal Application: CRC Application Category 2
Current Renewal Cycle Start Date: 09/20/2019
Renewal Application Submission Date:

Dashboard Degree Course Description Internship Verification Exam Results

Locked Unlocked Completed Under Review Further Action Met

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Degree Information

[Add Degree](#)

Degrees

Institution	Degree	Major	Graduation	Verified
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Update

A new window for your degree information will open. Select the type of degree you will be awarded.



Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Dashboard Degree Exam Results

Locked Unlocked Completed Under Review Further Action

Master's RC or CLRC (Accredited)
Applicants must provide degree information in order to submit their application, depending on whether the applicant is a student or graduate.

Status: Pending Degree Information

Degrees

Institution	Degree
No transcripts on file.	

Add - Degree

CRCC Add Degree

degree type:

Master's
 Doctoral

Required

degree area:

Clinical Rehabilitation Coun:

Required

graduation date:

Required

institution:

Adler University

Required

Customer ID: 414440

...tion attended, as well as graduation date or anticipated graduation date,

Verified

Use the dropdown menu to select the degree area.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. At the top left is the CRCC logo, and at the top right, it says "Welcome Susie". The main content area is divided into a left sidebar and a main panel. The sidebar contains navigation tabs for "Dashboard", "Degree" (which is active), and "Exam Results". Below the tabs are filters for "Locked", "Unlocked", "Completed", "Under Review", and "Further Action". The main panel shows customer information (Customer ID: 414440) and a section for "Master's RC or CLRC (Accredited)" with a status of "Pending Degree Information". A table titled "Degrees" is currently empty, showing "No transcripts on file." An "Add - Degree" modal window is open in the center, containing the following fields: "CRCC Add Degree" (text), "degree type:" with radio buttons for "Master's" and "Doctoral" (both required), "degree area:" with a dropdown menu set to "Clinical Rehabilitation Couns:" (required), "graduation date:" with a text input and a calendar icon (required), "institution:" with a dropdown menu set to "Adler University" (required), and "Save" and "Cancel" buttons at the bottom.

Customer: Current Renewal Application: Current Renewal Cycle Start Date: Renewal Application Submission Date:

Customer ID: 414440

CRCC Add Degree

degree type:

Master's

Doctoral

Required

degree area:

Clinical Rehabilitation Couns:

Required

graduation date:

Required

institution:

Adler University

Required

Save Cancel

Master's RC or CLRC (Accredited)

Applicants must provide degree information in order to submit their application, depending on whether the applicant is a student or graduate.

Status: Pending Degree Information

Degrees

Institution	Degree
No transcripts on file.	

tion attended, as well as graduation date or anticipated graduation date,

Add Degree

Verified

Click the calendar icon to select the date you expect to earn your degree.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web portal. The top left features the CRCC logo, and the top right shows a user greeting: "Welcome Susie". The main content area is divided into a left sidebar and a central main panel. The sidebar includes navigation tabs for "Dashboard", "Degree" (which is active), and "Exam Results". Below these are status filters: "Locked", "Unlocked", "Completed", "Under Review", and "Further Action". The main panel shows customer information (Customer ID: 414440) and a section for "Master's RC or CLRC (Accredited)" with a status of "Pending Degree Information". A table titled "Degrees" is currently empty, with a note "No transcripts on file." An "Add Degree" modal window is open in the center, containing the following fields: "CRCC Add Degree" (text), "degree type:" (radio buttons for "Master's" and "Doctoral", with "Required" below), "degree area:" (dropdown menu with "Clinical Rehabilitation Couns" selected, with "Required" below), "graduation date:" (text input with a calendar icon, highlighted in yellow, with "Required" below), and "institution:" (dropdown menu with "Adler University" selected, with "Required" below). "Save" and "Cancel" buttons are at the bottom of the modal. On the right side of the main panel, there is a "Verified" status and an "Add Degree" button.

Customer ID: 414440

Customer:

Current Renewal Application:

Current Renewal Cycle Start Date:

Renewal Application Submission Date:

Dashboard Degree Exam Results

Locked Unlocked Completed Under Review Further Action

Master's RC or CLRC (Accredited)

Applicants must provide degree information in order to submit their application, depending on whether the applicant is a student or graduate.

Status: Pending Degree Information

Degrees

Institution	Degree
No transcripts on file.	

CRCC Add Degree

degree type:

Master's

Doctoral

Required

degree area:

Clinical Rehabilitation Couns

Required

graduation date:

Required

institution:

Adler University

Required

Save Cancel

Add Degree

Verified

Use the dropdown menu to select your institution. If your college or university is not listed, scroll UP to select Other.

The screenshot shows the CRCC (Commission on Rehabilitation Counselor Certification) 'Add - Degree' form. The form is titled 'Add - Degree' and includes the following fields:

- CRCC Add Degree**
- degree type:**
 - Master's
 - Doctoral
- Required**
- degree area:**
 - Clinical Rehabilitation Couns (dropdown)
- Required**
- graduation date:**
 - 10/01/2019 (calendar icon)
- Required**
- institution:**
 - Please Select (dropdown menu)
- Required**

At the bottom of the form are 'Save' and 'Cancel' buttons. A blue arrow points to the 'institution' dropdown menu. The background shows a user dashboard with a navigation bar (Dashboard, Degree, Course Description, Intern) and a table of degrees.

Institution	Degree	Major	Graduation	Verified
No transcripts on file.				

Scrolling up to select Other.

The screenshot shows the CRCC Add Degree form. The dropdown menu for 'degree type' is open, showing a list of institutions. A blue arrow points to the 'Other: Please Specify...' option at the top of the list. The background shows the CRCC logo, a navigation bar with 'Degree' selected, and a table with columns for 'Institution' and 'Degree'. The table currently has one row with the text 'No transcripts on file.' and a 'Verified' status.

CRCC Add Degree

degree type:

- Other: Please Specify...
- Please Select
- Adams State College
- Adelphi University
- Alabama Agricultural & Mechanical University
- Albertson College
- Alcorn State University
- Alfred Adler Institute
- Amber University
- Amberton University
- American University
- Andrews University
- Anna Maria College
- Antioch University
- Antioch University Seattle
- Appalachian State University
- Argosy University
- Arizona State University
- Arkansas Tech University
- Asbury Theological University
- Ashland University
- Assemblies of God Theological Seminary
- Atlanta University
- Augustana State University
- Aurora University
- Austin College
- Azusa Pacific University
- Bachelor's w/Certificate (York Seneca)
- Baker College
- Barry College

Customer ID: 444924

Add Degree

Institution	Degree
No transcripts on file.	
	Verified

Type the name of the college or university where you earned your degree in the text box.

COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome ChrisO, you are signed in (Sign Out)

Customer ID: 444924

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Dashboard | Degree | Course Description | Internship

Locked | Unlocked | Completed | Under Review | Further Action

Master's RC (Non-CACREP Accredited)
Applicants must submit degree information in order to be able to submit their application. Please provide the name of the institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Degree Information

Degrees

Institution	Degree	Verified
No transcripts on file.		

Add - Degree

CRCC Add Degree

degree type:
 Master's
 Doctoral

Required

degree area:
Rehabilitation Counseling

Required

graduation date:
09/01/2019

Required

institution:
Other: Please Specify...

Required

other institution:
Western Zahn University

Save Cancel

Add Degree

Review your degree information and click the Save button.

The screenshot displays the CRCC Counselor Certification portal interface. At the top left is the CRCC logo, and at the top right is a green header with the text "Welcome Susie, y". The main content area is divided into several sections:

- Customer Information:** Customer ID: 414440.
- Navigation:** Dashboard, Degree (selected), Exam Results.
- Application Status:** Master's RC or CLRC (Accredited). Status: Pending Degree Information.
- Degrees Table:** A table with columns for Institution and Degree. It currently shows "No transcripts on file."

The "Add - Degree" modal form is open, containing the following fields:

- CRCC Add Degree:** degree type: Master's, Doctoral.
- Required:** degree area: Rehabilitation Counseling (dropdown).
- Required:** graduation date: 09/01/2019 (calendar icon).
- Required:** institution: Adler University (dropdown).
- Buttons:** Save, Cancel.

A blue arrow points to the "Save" button. In the background, the "Add Degree" button is visible on the right side of the page.

Your degree institution will display on the Degree tab.



Welcome ChrisO, you are signed in (◀ Sign Out)

Customer: ChrisO Zahn **Customer ID:** 444924
Current Renewal Application: CRC Application Category 2
Current Renewal Cycle Start Date: 10/23/2019
Renewal Application Submission Date:

- Dashboard
- Degree**
- Course Description
- Internship Verification
- Exam Results

Locked Unlocked Completed Under Review Further Action Met

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

[Add Degree](#)

Degrees

Institution	Degree	Major	Graduation	Verified
Western Zahn University	Master's	Rehabilitation Counseling	09/01/2019	Update

Click the Course Description tab.



Welcome

Customer: Su Zeecue, 25 Customer ID: 444920
Current Renewal Application: CRC Application Category 2
Current Renewal Cycle Start Date: 10/10/2019
Renewal Application Submission Date:

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard Degree **Course Description** Student Verification Internship Verification Exam Results

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.	Pending Degree Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
Student Status Verification Form You must upload documentation that you are a student enrolled in a master's degree program in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC) program. Category 1 students must be enrolled in a program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Please download and complete this form if you are a student applying in Category 1 and return here to upload. Please download and complete this form if you are a student applying in Category 2 and return here to upload.	Pending Document
Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2 , please download and complete this form . Return here to upload. If you are applying in Category 3 , please download and complete this form . Return here to upload.	Pending Document
CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam	Pending Submission

Enter the course information for each of the CRC Knowledge Domain areas. You will need to upload a copy of the course description from the college/university catalog or the course syllabus for each course.



Customer:	Su Brown	Customer ID: 414445
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	09/20/2019	
Renewal Application Submission Date:		

- Dashboard
- Degree
- Course Description
- Internship Verification
- Exam Results

Locked Unlocked Completed Under Review Further Action Met

Course Description/Syllabi

Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.

Status: Pending Information

Prof Orientation & Ethics in Rehab Counseling

Institution

Anna Maria College

Course ID

A4567

File Upload

C:\Users\szahn\Desktop\

[Add another course](#)

If the domain area was covered in more than one course, click the **Add another course** link to add the documentation.



Customer:	Su Brown	Customer ID: 414445
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	09/20/2019	
Renewal Application Submission Date:		

- Dashboard
- Degree
- Course Description
- Internship Verification
- Exam Results

Locked Unlocked Completed Under Review Further Action Met

Course Description/Syllabi

Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.

Status: Pending Information

Prof Orientation & Ethics in Rehab Counseling

Institution

Anna Maria College

Course ID

A4567

File Upload

C:\Users\szahn\Desktop\ Browse...

[Add another course](#)



You'll receive a confirmation message when you've entered course information for all of the knowledge domain areas.



Customer:	Su Brown	Customer ID: 414445
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	09/20/2019	
Renewal Application Submission Date:		

- Dashboard
- Degree
- Course Description
- Internship Verification
- Exam Results

Locked Unlocked Completed Under Review Further Action Met

Course Description/Syllabi
Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.

Status: Pending Review

You have completed this requirement. Your course description information will be reviewed by CRCC staff.

Click the Student Verification tab.



Welcome

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Su Zeecue, 25
CRC Application Category 2
10/10/2019

Customer ID: 444920

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard Degree Course Description **Student Verification** Internship Verification Exam Results

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.	Pending Degree Information
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CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam	Pending Submission

Download the student status verification form for Category 2.
Be sure it is completed and signed before you upload it to your application.



Welcome

Customer:	Su Zeecue, 25	Customer ID: 444920
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	10/10/2019	
Renewal Application Submission Date:		

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

[Dashboard](#)
[Degree](#)
[Course Description](#)
[Student Verification](#)
[Internship Verification](#)
[Exam Results](#)

Locked
 Unlocked
 Completed
 Under Review
 Further Action
 Met

Requirement	Status
<p> Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.</p>	Pending Degree Information
<p> Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.</p>	Pending Information
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CRC Exam	

Click the Internship Verification tab.



Welcome

Customer: S. Zeeucue, 25 Customer ID: 444920
Current Renewal Application: CRCC Application Category 2
Current Renewal Cycle Start Date: 10/1/2019
Renewal Application Submission Date:

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard Degree Course Description Student Verification **Internship Verification** Exam Results

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.	Pending Degree Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
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Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2 , please download and complete this form . Return here to upload. If you are applying in Category 3 , please download and complete this form . Return here to upload.	Pending Document
CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam	Pending Submission

Download and complete the Internship Verification form for Category 2. Your supervisor must sign the form before you upload it.



Welcome Su,

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Su Brown
CRC Application Category 2
09/20/2019

Customer ID: 414445

Dashboard Degree Course Description **Internship Verification** Exam Results

Locked Unlocked Completed Under Review Further Action Met

Your form must be signed by your supervisor.

Internship Verification Document

You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete [this form](#).** Return here to upload. If you are applying in Category 3, please download and complete [this form](#). Return here to upload.

Status: Pending Document

[Add Document](#)



Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Su Brown
CRC Application Category 2
09/20/2019

Customer ID: 414445

Dashboard Degree Course Description **Internship Verification** Exam Results

Locked Unlocked Completed Under Review Further Action Met

Your form must be signed by your supervisor.

Internship Verification Document

You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete [this form](#).** Return here to upload. If you are applying in Category 3, please download and complete [this form](#). Return here to upload.

Status: Pending Document

[Add Document](#)

If you need to return to your application to upload the form, click the CRC credential in the My Certifications and Renewals section of your account page (when you first log in to the CRCC website). Click the Internship Verification tab and click the Add Document button to upload the completed form.



Welcome Su,

Customer:

Su Brown

Customer ID: 414445

Current Renewal Application:

CRC Application Category 2

Current Renewal Cycle Start Date:

09/20/2019

Renewal Application Submission Date:

Dashboard



Degree



Course Description



Internship Verification



Exam Results



Locked



Unlocked



Completed



Under Review



Further Action



Met

Internship Verification Document

You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete this form.** Return here to upload. If you are applying in Category 3, please download and complete **this form**. Return here to upload.

Status: Pending Document

Add Document



Customer:	Su Brown	Customer ID: 414445
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	09/20/2019	
Renewal Application Submission Date:		

Dashboard Degree Course Description

Locked Unlocked Completed Under Review Further

Internship Verification Document
You must upload documentation that you have participated in an internship. If you are applying in Category 3, please download and complete this form. Return here to upload. If you are applying in Category 2, please download and complete [this form](#). Return here to upload.

Status: Pending Document

Document Upload

Select a document to upload:

[Add Document](#)

Documents

When your application requirements have been met, the Submit Application button will be activated. Click the button to complete the application process.



Welcome Su

Customer: Su Brown Customer ID: 414445
Current Renewal Application: CRC Application
Category 2
Current Renewal Cycle Start Date: 09/20/2019
Renewal Application Submission Date:

Submit Application



- Dashboard
- Degree
- Course Description
- Internship Verification**
- Exam Results

- Locked
- Unlocked
- Completed
- Under Review
- Further Action
- Met

Internship Verification Document
You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in **Category 2**, please download and complete [this form](#). Return here to upload. If you are applying in **Category 3**, please download and complete [this form](#). Return here to upload.

Status: Pending Submission **Add Document**

Read and check the box at the bottom of the Attestation. Click the Next button.



Welcome / [redacted], you are signed

Attestation

The Commission on Rehabilitation Counselor Certification (CRCC) does not condone or engage in discrimination based on age, arrest record (including I understand information submitted as part of this application for the initial certification or certification renewal becomes the property of CRCC, but, except as set forth below, will not be released to outside parties unless specifically authorized by the applicant/certificant or unless required by law. I further understand that individual examination results are released to the candidate and are not released to any institution or employer. If a candidate for initial certification is a student taking the CRC as a comprehensive exam, then the student may execute proper authorizations so that his/her examination results will be provided to the university. I consent that, for research and statistical purposes only, data resulting from the initial certification and certification renewal process may be used in an anonymous/unidentifiable manner. I understand CRCC provides a database listing certificant on its website, which is updated periodically, for the use by the public. I further understand CRCC also receives and responds to requests for information about the certification status of those holding its credentials. Before initialing this application below, please note your name will be entered by CRCC as First Name, Middle Name or Initial, and Last Name, according to the information you have listed within this application. This is the way in which your name will be listed on your admission ticket should you be deemed eligible for the examination and on your certificate should you achieve a passing score or successfully renew your certification. If you are deemed eligible to sit for the examination and the name on your valid photo identification does not match the name on your admission ticket, you will not be allowed entry into the examination. Please check your photo identification and make any necessary changes before you submit this application. I understand and acknowledge that all applications reviewed by CRCC, for either initial certification or certification renewal, will incur a non-refundable fee. For candidates deemed ineligible to sit for the initial certification examination, a refund of \$100 will be issued. Initial below to confirm that you have read and understand the Statement of Understanding.

I agree to the Terms and Conditions.

Next

Read and respond to the Disclosure Questions. If you have nothing to disclose, click the Next button.



Disclosure Questions

Please read each question and select your answer. If you answer "YES" to any of the questions 2 through 7, you will need to provide additional information.

1. Have you read and understood all provisions of the Code of Professional Ethics for Rehabilitation Counselors (Code)? (To qualify for recertification, you must be able to answer yes truthfully.)

5. Have you ever been reprimanded or discharged by an employer or supervisor for dishonesty in connection with your employment or occupation or due to complaints of physical or sexual abuse or harassment? (If yes, you must submit all documentation in your possession or control that relates to the matter.)

Yes No

6. Since your initial certification or last renewal, whichever is the most recent, have you been convicted for violating any law, statute, or ordinance (excluding minor traffic violations and matters that were sealed or expunged)?

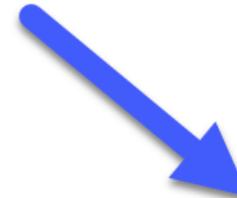
(If yes, you must submit all documentation related to the incident[s].)

Yes No

7. Are you identified on any state or national sex offender registry?

(If yes, you must submit all documentation, as outlined above.)

Yes No



Next

Add more upload documents

If you answer Yes to disclosure questions 3 to 7, you must provide documentation.



Disclosure Questions

Please read each question and select your answer. If you answer "YES" to any of the questions 2 through 7, you will need to provide additional information.

1. Have you read and understood all provisions of the Code of Professional Ethics for Rehabilitation Counselors (Code)? (To qualify for recertification, you must be able to answer yes truthfully.)
Access the Code from the CRCC website at www.crc certification.com.

Yes

2. Have you ever been known by any given or surname other than those shown on this application?
(If yes, please type those names in the text box.)

Yes No

3. At any time when you were not certified, have you ever held yourself out to be a Certified Rehabilitation Counselor or used the initials CRC in the execution of any documents?
(If yes, submit an explanation that describes to whom, when, and under what circumstances.)

Yes No

4. Have you ever held a professional license or certification that was revoked, suspended, or voluntarily relinquished or been placed on probation by a professional licensure or credentialing body?
(If yes, you must submit all documentation in your possession or control that relates to the matter.)

Yes No

Select the exam date. Click the Next button to continue.



CRCC Exam Registration

Please select the exam you would like to attend in order to continue



March 2020 CRC Exam 03/04/2020 - 03/14/2020



July 2020 CRC Exam 07/10/2020 - 07/18/2020



Next

CRCC provides test accommodations for candidates who require them during the exam. Review the information about accommodations in the CRC Certification Guide. If you require accommodations, click the Yes button.



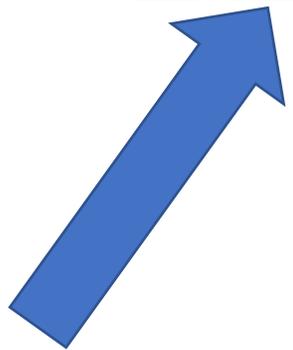
Welcome

Exam Accommodations Question

Do you need test accommodations?

No

Yes



If you require accommodations, complete the online form. Type your name at the bottom of the form. Click the Next button.



Welcom

CRCC Exam Accommodations Form

Complete this form only if you answered YES to the accommodation question. In addition to completing and signing this form, you must also submit documentation from a qualified professional verifying your functional impairment. This documentation must also include a diagnosis and the qualified professional's recommendation for accommodation. See the CRC Certification Guide for more information on documenting a request. The guide is available on CRCC's website at www.crccertification.com.

If all required documentation is not submitted with your application, your file will be incomplete. Therefore, you will not be eligible to sit for the examination for which you applied. You will be given an opportunity to complete your file in order to be considered during the next examination cycle.

Information regarding test accommodation decisions will not be released via telephone. All official communications regarding your request will be provided in writing.

Exam #2

Examination:

Exam month:

Exam year:

Accommodation(s)
received

If extra time was given,
note how much

I hereby affirm that all the information provided above is complete, true, and correct. Further, I hereby consent to the release and disclosure, by the professional who has verified my disability and need for accommodation, of my Personal Health Information to the Commission on Rehabilitation Counselor Certification (CRCC) for the purpose of allowing CRCC to make a determination regarding my request for a testing accommodation. I understand that CRCC will employ reasonable commercial methods to help ensure that my Personal Health Information provided to CRCC is treated as confidential.

Signature of Applicant



Next

See the CRC Certification Guide for information about the documentation required. Upload the documentation and add a brief description (e.g., physician's letter). Click the Save button or Save and add another button if you have multiple documents.

If you do not have this documentation saved to your computer's desktop, you may return to your application to add this documentation at a later date.

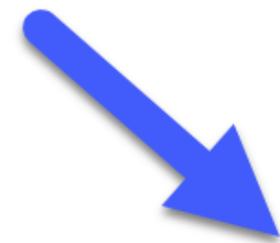


Welcome

Exam Accommodations Supporting Document Upload

file name:

document description:



Save

Save and add another

Next, add the Application fee to your shopping cart. Click the Checkout button to continue.

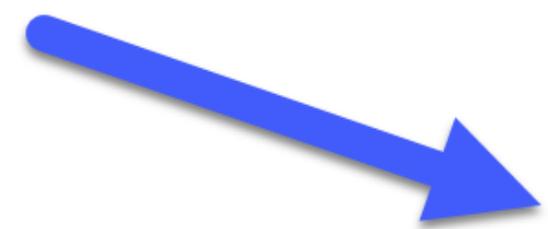


Welcome Su

Add to Cart

Product Name: Certification Fee

Price: 410.00



Checkout

Confirm that you have the Certification Fee in your shopping cart. Click the Check Out button.

Shopping Cart

CRCC Shopping Cart ✕					
Item	Price	Discount	Net total	Paid Amount	Balance Due
Certification Fee	Required	0.00		0.00	

Cart Total

Subtotal:

Total discount: **0.00**

Net Total:

Total Paid: **0.00**

Balance Due:

Discounts: Enter Discount Code (if applicable)

Discount:

apply



Check-Out

Confirm your name and billing information. Select your payment method. Click the Continue button.

Shopping Cart

Customer Information

Customer:

Use this phone:

Use this email:

Billing Information

Bill to:

Billing contact:

Pick your billing address:

Required

Bill to: 

Payment Information

Payment amount: 18.00

Payment method:

Invoice total: 18.00

Confirm customer and billing information. Select your payment method.



Confirm your order and click the **Submit Order** button to complete your payment.

You should receive an e-mail confirmation of your payment.

Questions?

Please contact CRCC at 847-944-1325 or info@crccertification.com

CRCC staff is here to support you.