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COMMISSION ON REHABILITATION  
COUNSELOR CERTIFICATION

Applying for the CRC  
Examination:  
Category 2 Graduate

Create your CRCC customer account by clicking the **CRCCCONNECT** link on the homepage.



**GET CERTIFIED**



**STAY CERTIFIED**



**KEEP LEARNING**

Once you've created a customer account, you'll see the Apply for **CRC Certification Exam** link.



**My Contact Details** [Edit Primary Info](#)

**Name:** Susan Stark  
**Customer ID:** 532246  
**Company:** na

1699 E Woodfield RD Ste 300  
Schaumburg, IL, 60173-4957  
UNITED STATES  
(847)944-1325  
sstark@crccertification.com

[Edit Demographics](#)

**My Certifications and Renewals**

Credential	Status	Valid Through
[Empty table body]		

**My CRCC Links**

- [Apply for CRC Certification Exam](#)
- [Apply for CVE Certification](#)
- [CRCC eUNIVERSITY Catalog](#)
- [CRCC eUNIVERSITY Annual Savings Plan](#)
- [My CRCC eUNIVERSITY Courses](#)
- [My Invoices](#)
- [My Contact Info](#)
- [My Expertise & Languages](#)
- [Confirm Certification Status](#)
- [Locate a Certified Professional](#)
- [CE Providers](#)
- [Change My Password](#)

**My Recent Invoices**

Invoice	Invoice Date	Total	Payment	Balance Due	Cancel Qty
Not available at this time.					

[View All Invoices](#)

When you click the link, you'll begin the application process. Read and respond to each question.



Based on your answers to the first few questions included in this application process, you will need to satisfy the Category 1, 2, or 3 requirements outlined in the CRC Certification Guide. Read each question before you select an answer.

Do you have or are you currently pursuing a master's degree in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC)?

- If you are a student in a master's rehabilitation counseling or clinical rehabilitation counseling program, click the Yes button.
- If you are a graduate of a master's rehabilitation counseling or clinical rehabilitation counseling program, click the Yes button.
- If your answer to this question is No, please continue completing the application.

If you need to change your answer to this question, please contact CRCC at 847-944-1325. Do NOT continue with the application process.

Yes

No

Since you are applying under Category 2, click the **No** button.



Did or do you attend a CACREP-accredited institution?

Unsure if your institution is accredited? [Click here](#)



CRCC collects demographic information from all applicants.  
Complete this section, then click the **Save and Continue** button.



## Demographic Information

CRCC collects this information to better serve our customers. Please be sure to update your Job Title and Employment Setting.

Gender:    
Required

Ethnicity:    
Required

Date of Birth:    
Required

Former Last Name:

Job Title:    
Required

Employment Setting:    
Required

I am licensed. (This does not mean you are a CRC, CCRC, CVE, CWA, or CCAA).

My undergraduate degree is from a rehabilitation program.



**Save and Continue** **Cancel**

When your application requirements page opens, confirm you are a **Category 2** applicant.

Welcome, Susan



Customer:  
Current Renewal Application:  
Current Renewal Cycle Start Date:  
Renewal Application Submission Date:

Susan Stark

Customer ID: 532246

CRC Application Category 2

03/30/2021



Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard Education Course Description Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Education - Graduate or Student (Cat2) Please indicate whether you are currently a student or have already graduated.	Pending Education Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in <b>Category 2</b> , please download and complete <b>this form</b> . Return here to upload. If you are applying in <b>Category 3</b> , please download and complete <b>this form</b> . Return here to upload.	Pending Document
CRC Exam	

Click the **Education** tab.



Welcome, Susan

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application Submission Date:

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

- Dashboard
- Education
- Course Description
- Internship Verification
- Exam Results
- Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
<b>Education - Graduate or Student (Cat2)</b> Please indicate whether you are currently a student or have already graduated.	Pending Education Information
<b>Course Description/Syllabi</b> Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
<b>Internship Verification Document</b> You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in <b>Category 2</b> , please download and complete <b>this form</b> . Return here to upload. If you are applying in <b>Category 3</b> , please download and complete <b>this form</b> . Return here to upload.	Pending Document
CRC Exam	

Select **Graduate** and click the **Select** button.



- Dashboard
- Education**
- Course Description
- Internship Verification
- Exam Results
- Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Please indicate whether you are currently a student or have already graduated.

Graduate  Student



Your application requirements page will update. Click the **Degree** tab.

CRCC  
COMMISSION ON REHABILITATION  
COUNSELOR CERTIFICATION

Welcome, Susan.

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application Submission Date:

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard **Degree** Course Description Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
<b>Master's RC (Non-CACREP Accredited)</b> Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.	Pending Submission
<b>Course Description/Syllabi</b> Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
<b>Internship Verification Document</b> You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in <b>Category 2</b> , please download and complete <b>this form</b> . Return here to upload. If you are applying in <b>Category 3</b> , please download and complete <b>this form</b> . Return here to upload.	Pending Document
CRC Exam	

When your Degree requirements page opens, click the **Add Degree** button.

Welcome, Susan Stark

**CRCC**  
COMMISSION ON REHABILITATION  
COUNSELOR CERTIFICATION

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application Submission Date:

Dashboard **Degree** Course Description Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

**Master's RC (Non-CACREP Accredited)**  
Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission **Add Degree**

**Degrees**

Institution	Degree	Major	Graduation	Verified
No transcripts on file.				

Select the type of degree you earned.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. At the top left is the CRCC logo. The top right corner shows a user greeting: "Welcome, Sus". The main content area is divided into several sections. On the left, there is a sidebar with navigation tabs: "Dashboard", "Degree" (selected), "Course Description", and "Inter". Below these tabs are status filters: "Locked", "Unlocked", "Completed", "Under Review", and "Further Action". The main content area on the left contains a section for "Master's RC (Non-CACREP Accredited)" with a status of "Pending Submission". Below this is a table titled "Degrees" with columns for "Institution" and "Degree", currently showing "No transcripts on file." On the right side, there is a "Customer ID: 532246" field and a "Data Confirmation" section. A modal window titled "Add - Degree" is open in the center, containing the following fields: "CRCC Add Degree" (header), "degree type:" with radio buttons for "Master's" and "Doctoral", "Required" label, "degree area:" with a dropdown menu showing "Clinical Rehabilitation Coun", "Required" label, "graduation date:" with a text input field and a calendar icon, "Required" label, "institution:" with a dropdown menu showing "Please Select", "Required" label, and "Save" and "Cancel" buttons at the bottom.

Customer ID: 532246

Customer:  
Current Renewal Application:  
Current Renewal Cycle Start Date:  
Renewal Application Submission Date:

Dashboard | Degree | Course Description | Inter

Locked | Unlocked | Completed | Under Review | Further Action

Master's RC (Non-CACREP Accredited)  
Applicants must submit degree information in order to be able to submit their a graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree
No transcripts on file.	

CRCC Add Degree

degree type:

Master's

Doctoral

Required

degree area:

Clinical Rehabilitation Coun

Required

graduation date:

Required

institution:

Please Select

Required

Save Cancel

Data Confirmation

accredited institution attended, as well as graduation date or anticipated

Add Degree

Verified

Use the dropdown menu to select the degree area.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. At the top left is the CRCC logo with the text 'COMMISSION ON REHABILITATION COUNSELOR CERTIFICATION'. The top right corner shows a user greeting: 'Welcome, Sus...'. The main content area is divided into several sections. On the left, there is a customer information box with fields for 'Customer:', 'Current Renewal Application:', 'Current Renewal Cycle Start Date:', and 'Renewal Application Submission Date:'. Below this is a navigation menu with 'Dashboard', 'Degree', 'Course Description', and 'Inter...'. A status bar shows 'Locked', 'Unlocked', 'Completed', 'Under Review', and 'Further Action'. The main content area features a section for 'Master's RC (Non-CACREP Accredited)' with a status of 'Pending Submission'. Below this is a table titled 'Degrees' with columns for 'Institution' and 'Degree', currently showing 'No transcripts on file.'. On the right, there is a 'Customer ID: 532246' box and a 'Data Confirmation' section. A modal window titled 'Add - Degree' is open in the center, containing the following fields: 'CRCC Add Degree' (header), 'degree type:' with radio buttons for 'Master's' and 'Doctoral', 'degree area:' with a dropdown menu showing 'Clinical Rehabilitation Coun...', 'graduation date:' with a text input and a calendar icon, and 'institution:' with a dropdown menu showing 'Please Select'. The modal also includes 'Required' labels for the degree type, degree area, graduation date, and institution fields, and 'Save' and 'Cancel' buttons at the bottom.

Customer ID: 532246

Customer:  
Current Renewal Application:  
Current Renewal Cycle Start Date:  
Renewal Application Submission Date:

Dashboard Degree Course Description Inter...

Locked Unlocked Completed Under Review Further Action

Master's RC (Non-CACREP Accredited)  
Applicants must submit degree information in order to be able to submit their a graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree
No transcripts on file.	

CRCC Add Degree

degree type:  
 Master's  
 Doctoral

Required

degree area:  
Clinical Rehabilitation Coun

Required

graduation date:  
[Text Input] [Calendar Icon]

Required

institution:  
Please Select

Required

Save Cancel

accredited institution attended, as well as graduation date or anticipated

Add Degree

Verified

Click the calendar icon to select the date you earned your degree.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. At the top left is the CRCC logo with the text 'COMMISSION ON REHABILITATION COUNSELOR CERTIFICATION'. The top right corner shows a user greeting: 'Welcome, Sus...'. The main content area is divided into several sections. On the left, there is a navigation menu with 'Dashboard', 'Degree', 'Course Description', and 'Inter...'. Below the menu are status filters: 'Locked', 'Unlocked', 'Completed', 'Under Review', and 'Further Action'. The central part of the page shows a 'Master's RC (Non-CACREP Accredited)' section with a description: 'Applicants must submit degree information in order to be able to submit their a graduation date, depending on whether the applicant is a student or graduate.' Below this is a 'Status: Pending Submission' indicator. A table titled 'Degrees' has columns for 'Institution' and 'Degree', with the text 'No transcripts on file.' below it. On the right side, there is a 'Customer ID: 532246' field and a 'Data Confirmation' section. A modal window titled 'Add - Degree' is open in the center, containing the following fields: 'CRCC Add Degree' (header), 'degree type:' with radio buttons for 'Master's' and 'Doctoral', 'Required' (label), 'degree area:' with a dropdown menu showing 'Clinical Rehabilitation Coun...', 'Required' (label), 'graduation date:' with a text input field and a calendar icon, 'Required' (label), 'institution:' with a dropdown menu showing 'Please Select', and 'Required' (label). At the bottom of the modal are 'Save' and 'Cancel' buttons. In the background, an 'Add Degree' button is visible on the right side of the page.

Use the dropdown menu to select your institution.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. At the top left is the CRCC logo with the text 'COMMISSION ON REHABILITATION COUNSELOR CERTIFICATION'. The top right corner shows a user greeting: 'Welcome, Sus'. The main content area is divided into several sections. On the left, there is a sidebar with navigation tabs: 'Dashboard', 'Degree' (selected), 'Course Description', and 'Inter'. Below these tabs are status filters: 'Locked', 'Unlocked', 'Completed', 'Under Review', and 'Further Action'. The main content area contains a 'Customer' information box with fields for 'Current Renewal Application:', 'Current Renewal Cycle Start Date:', and 'Renewal Application Submission Date:'. Below this is a 'Master's RC (Non-CACREP Accredited)' section with a description: 'Applicants must submit degree information in order to be able to submit their a graduation date, depending on whether the applicant is a student or graduate.' The status is 'Pending Submission'. A 'Degrees' table is shown with columns for 'Institution' and 'Degree', and a note 'No transcripts on file.' On the right side, there is a 'Customer ID: 532246' box and a 'Data Confirmation' section. A modal window titled 'Add - Degree' is open in the center, containing the following fields: 'CRCC Add Degree', 'degree type:' with radio buttons for 'Master's' and 'Doctoral', 'degree area:' with a dropdown menu set to 'Clinical Rehabilitation Coun', 'graduation date:' with a date picker, and 'institution:' with a dropdown menu set to 'Please Select'. The 'institution:' field is highlighted in yellow. At the bottom of the modal are 'Save' and 'Cancel' buttons.

Customer ID: 532246

Customer:

Current Renewal Application:

Current Renewal Cycle Start Date:

Renewal Application Submission Date:

Dashboard Degree Course Description Inter

Locked Unlocked Completed Under Review Further Action

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their a graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree
No transcripts on file.	

CRCC Add Degree

degree type:

Master's

Doctoral

Required

degree area:

Clinical Rehabilitation Coun

Required

graduation date:

Required

institution:

Please Select

Required

Save Cancel

Data Confirmation

accredited institution attended, as well as graduation date or anticipated

Add Degree

Verified

If your college or university is not listed, scroll up to select Other.  
Type the name of the college or university where you earned your degree in the text box.

The screenshot shows the CRCC (Commission on Rehabilitation Counselor Certification) web portal. The header includes the CRCC logo and the text "COMMISSION ON REHABILITATION COUNSELOR CERTIFICATION". The user is logged in as "Welcome, S". The main content area displays a "Customer" profile with details like "Current Renewal Application" and "Customer ID: 532246". A navigation menu includes "Dashboard", "Degree", "Course Description", and "Inter". Below the navigation, there are status indicators: "Locked", "Unlocked", "Completed", "Under Review", and "Further Action". The "Degree" section is active, showing a "Master's RC (Non-CACREP Accredited)" status of "Pending Submission". A table titled "Degrees" has columns for "Institution" and "Degree", with the message "No transcripts on file." A dropdown menu is open, showing a list of institutions including "Adams State College", "Adelphi University", "Alabama Agricultural & Mechanical University", "Albertson College", "Alcorn State University", "Alfred Adler Institute", "Amber University", "Amberton University", "American University", "Andrews University", "Anna Maria College", "Antioch University", "Antioch University Seattle", "Appalachian State University", "Argosy University", "Arizona State University", "Arkansas Tech University", and "Asbury Theological University". The dropdown menu also includes "Please Select" and "Other: Please Specify...". A green arrow points to the "Other: Please Specify..." option. Below the dropdown, there is a "Please Select" dropdown menu, a "Required" label, and "Save" and "Cancel" buttons. An "Add Degree" button is also visible on the right side of the page.

Review your degree information and click the **Save** button.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. At the top left is the CRCC logo. The top right corner shows a user greeting: "Welcome, Susa". The main content area is divided into several sections. On the left, there is a navigation menu with options: "Dashboard", "Degree" (highlighted), "Course Description", and "Interns". Below the navigation, there are status filters: "Locked", "Unlocked", "Completed", "Under Review", and "Further Action". The main content area shows a "Customer" profile for "Sirean Stark" with ID 532246. The profile includes fields for "Current Renewal Application", "Current Renewal Cycle Start Date", and "Renewal Application Submission Date". Below this, there is a section for "Master's RC (Non-CACREP Accredited)" with a status of "Pending Submission". A table titled "Degrees" is shown with columns for "Institution" and "Degree", and a note that "No transcripts on file." A modal window titled "Add - Degree" is open in the center, containing the following fields: "CRCC Add Degree" (header), "degree type:" with radio buttons for "Master's" (selected) and "Doctoral", "Required" label, "degree area:" with a dropdown menu showing "Clinical Rehabilitation Coun", "Required" label, "graduation date:" with a text input field containing "11/20/2019" and a calendar icon, "Required" label, "institution:" with a dropdown menu showing "Adams State College", and "Required" label. At the bottom of the modal are "Save" and "Cancel" buttons. A green arrow points to the "Save" button. In the background, there is an "Add Degree" button and a "Verified" status indicator.

Your degree institution will display on the **Degree** tab.



Welcome, Susan.

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application Submission Date:

- Dashboard
- Degree**
- Course Description
- Internship Verification
- Exam Results
- Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

#### Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

[Add Degree](#)

#### Degrees

Institution	Degree	Major	Graduation	Verified
Adams State College	Master's	Clinical Rehabilitation Counseling	11/20/2019	<a href="#">Update</a>

Click the **Course Description** tab.

The screenshot displays the CRCC (Commission on Rehabilitation Counselor Certification) user interface. At the top left is the CRCC logo. The top right corner shows a welcome message: "Welcome, Susan". Below the header is a grey information box containing customer details: "Customer: Susan Stark", "Current Renewal Application: CRC Application Category 2", "Current Renewal Cycle Start Date: 03/30/2021", and "Renewal Application Submission Date:". A green arrow points from this box to the "Course Description" tab in the navigation menu. The navigation menu includes "Dashboard", "Degree", "Course Description", "Internship Verification", "Exam Results", and "Individual Data Confirmation". Below the menu is a status bar with icons for "Locked", "Unlocked", "Completed", "Under Review", "Further Action", and "Met". The main content area features a section for "Master's RC (Non-CACREP Accredited)" with a description of degree requirements and a status of "Pending Submission". An "Add Degree" button is located in the top right of this section. Below this is a table titled "Degrees" with columns for Institution, Degree, Major, Graduation, and Verified. One entry is shown for Adams State College, with a status of "Update".

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application Submission Date:

Dashboard Degree Course Description Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

**Master's RC (Non-CACREP Accredited)**  
Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission [Add Degree](#)

**Degrees**

Institution	Degree	Major	Graduation	Verified
Adams State College	Master's	Clinical Rehabilitation Counseling	11/20/2019	<a href="#">Update</a>

Enter the course information for each of the CRC Knowledge Domain areas.  
You will need to upload a copy of the course description from the college/university catalog or the course syllabus for each course.



Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Dashboard Degree Course Description Student Verification Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

#### Course Description/Syllabi

Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.

Status: Pending Information

#### Prof Orientation & Ethics in Rehab Counseling

Institution

Albertson College

Other institution:

Institution

Course ID

Please Select

Course ID

File Upload

Choose File No file chosen

If the domain area was covered in more than one course, click the **Add another course** link to add the documentation.

Prof Orientation & Ethics in Rehab Counseling

Institution

Anna Maria College



Course ID

A4567

File Upload

C:\Users\szahn\Desktop\ Browse...

[Add another course](#)



You'll receive a confirmation message when you've entered course information for all the knowledge domain areas.



Customer:

Susan Stark

Customer ID: 532246

Current Renewal Application:

CRC Application Category 2

Current Renewal Cycle Start Date:

03/30/2021

Renewal Application Submission Date:

Dashboard



Degree



Course Description



Internship Verification



Exam Results



Individual Data Confirmation



🔒 Locked

🔓 Unlocked

✅ Completed

🔍 Under Review

🚫 Further Action

✔ Met

#### Course Description/Syllabi

Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.

Status: Pending Information

You have completed this requirement. Your course description information will be reviewed by CRCC staff.

Click the **Internship Verification** tab.

You'll need to download and complete the form. It must be signed by your internship supervisor.

You may return to your application to upload this form.



Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application Submission Date:

Dashboard | Degree | Course Description | **Internship Verification** | Exam Results | Individual Data Confirmation

Locked | Unlocked | Completed | Under Review | Further Action | Met

**Internship Verification Document**  
You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete this form.** Return here to upload. If you are applying in Category 3, please download and complete **this form**. Return here to upload.

Status: Pending Document [Add Document](#)

*Note: A green arrow points from the 'Internship Verification' tab to the highlighted text in the document description. A blue callout box on the right contains the text: 'Your form must be signed by your supervisor.'*

Click the **Internship Verification** tab and click the **Add Document** button to upload the completed form.



Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/30/2021	
Renewal Application Submission Date:		



- Dashboard
- Degree
- Course Description
- Internship Verification**
- Exam Results
- Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

**Internship Verification Document**  
You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete this form.** Return here to upload. If you are applying in Category 3, please download and complete **this form.** Return here to upload.

Status: Pending Document

**Add Document**



Choose your file and upload.

The screenshot shows a web application interface for the Commission on Rehabilitation Counselor Certification (CRCC). At the top left is the CRCC logo with the text "COMMISSION ON REHABILITATION COUNSELOR CERTIFICATION". At the top right, a blue header bar contains the text "Welcome, Susan.". Below the header is a light gray navigation bar with tabs for "Dashboard", "Degree", "Course Description", "Internship Verification", "Exam Results", and "Individual Data Confirmation". The "Internship Verification" tab is active. Below the navigation bar is a status bar with icons for "Locked", "Unlocked", "Completed", "Under Review", and "Further". The main content area is divided into two columns. The left column contains a form for "Internship Verification Document" with the following fields: "Customer: Susan Stark", "Current Renewal Application: CRC Application Category 2", "Current Renewal Cycle Start Date: 03/30/2021", and "Renewal Application Submission Date:". The right column contains the text "Customer ID: 532246" and a section for "Category 2, please download and complete this form. Return here to". A modal window titled "Document Upload" is open in the center, displaying the text "Select a document to upload:" and buttons for "Choose File", "No file chosen", "Upload", and "Cancel". At the bottom right of the main content area is a blue button labeled "Add Document". At the bottom left, there is a section titled "Documents".

Click the **Individual Data Confirmation** tab and verify and update your data.

Welcome, Susan. You are signed in. (← Sign Out)

**CRCC**  
COMMISSION ON REHABILITATION  
COUNSELOR CERTIFICATION

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application Category 1 [Submit Application](#)  
Current Renewal Cycle Start Date: 03/26/2021  
Renewal Application Submission Date:

Dashboard [Home](#) **Degree** [Exam Results](#) **Individual Data Confirmation**

🔒 Locked [Unlocked](#) [Completed](#) [Under Review](#) [Further Action](#) [Met](#)

**Master's RC or CLRC (Accredited)**  
Applicants must provide degree information in order to submit their application. This degree information includes the CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission [Add Degree](#)

**Degrees**

Institution	Degree	Major	Graduation	Verified
Adler University	Master's	Clinical Rehabilitation Counseling	02/01/2020	<a href="#">Update</a>

When your application requirements have been met, the **Submit Application** button will appear.  
Click the button to complete the application process.



Welcome, Susan. You a

Customer: Susan Stark Customer ID: 532246  
Current Renewal Application: CRC Application  
Category 2  
Current Renewal Cycle Start Date: 03/30/2021  
Renewal Application  
Submission Date:



**Submit Application**

Dashboard

Degree

Course Description

**Internship Verification**

Exam Results

Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Internship Verification Document

Read the entire Attestation page.



## Attestation

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The Commission on Rehabilitation Counselor Certification (CRCC) does not condone or engage in discrimination based on age, arrest record (including expunged criminal history), citizenship, color, disability (mental or physical), ethnicity/ancestry, genetic information, language (if unrelated to their duties), marital status, military status (including unfavorable discharge), national origin, pregnancy, race, religion, sex/gender, sexual orientation (including gender identity), or any other additional class protected by applicable law, including applicable County or City ordinances.

Initialing this application is an acknowledgment that information provided is accurate. Therefore, if CRCC subsequently learns a certification was granted or renewed on the basis of false, misleading, or inaccurate information, CRCC has the right to suspend or revoke that certification.

I hereby apply for initial certification or certification renewal, as applicable. I understand the certification program is administered by CRCC, a private, non-profit voluntary organization representing rehabilitation counselors and vocational assessment professionals. I further understand the CRCC through its applicable committees is the sole judge of my eligibility for initial certification and certification renewal and that I have no right to question its discretion in granting or denying certification. However, I have appeal rights as set forth in the Certification and Renewal Guides, which are available for viewing on the CRCC website.

I further understand CRCC reserves the right to request and check references in the course of considering applications for initial certification or certification renewal. I hereby represent that I have responded truthfully to questions, including those related to character and violations of the law. I hereby release, discharge, and exonerate CRCC and its committees, members, agents, and representatives, and any person or entity furnishing documents, records, or other

When you get to the bottom of the Attestation page, click the **I agree to the Terms and Conditions** button, then, click the **Next** button.

Before initialing this application below, please note your name will be entered by CRCC as First Name, Middle Name or Initial, and Last Name, according to the information you have listed within this application. This is the way in which your name will be listed on your admission ticket should you be deemed eligible for the examination and on your certificate should you achieve a passing score or successfully renew your certification. If you are deemed eligible to sit for the examination and the name on your valid photo identification does not match the name on your admission ticket, you will not be allowed entry into the examination. Please check your photo identification and make any necessary changes before you submit this application.

I understand and acknowledge that all applications reviewed by CRCC, for either initial certification or certification renewal, will incur a non-refundable fee. For candidates deemed ineligible to sit for the initial certification examination, a refund of \$100 will be issued.

**Check the checkbox below to confirm that you have read and understand the Statement of Understanding.**

I agree to the Terms and  
Conditions.

Next



Read and respond to the Disclosure Questions.  
If you answer Yes to disclosure questions 2 to 7, you must provide documentation.



## Disclosure Questions

*Please read each question and select your answer. If you answer "YES" to any of the questions 2 through 7, you will need to provide additional information.*

1. Have you read and understood all provisions of the Code of Professional Ethics for Rehabilitation Counselors (Code)? (To qualify for certification, you must be able to answer yes truthfully.)  
Access the Code from the CRCC website at [www.crccertification.com](http://www.crccertification.com).

Yes

2. INITIAL APPLICANTS: Have you ever been known by any given or surname other than those shown on your application?  
RENEWING CERTIFICANTS: Since your last renewal, have you been known by any given or surname other than what is shown on your application?  
(If yes, please type those names in the text box)

Yes  No

3. At any time when you were not certified, have you ever held yourself out to be a Certified Rehabilitation Counselor or used the initials CRC in the execution of any documents?  
(If yes, submit an explanation that describes to whom, when, and under what circumstances.)

Yes  No

No file chosen

4. Have you ever held a professional license or certification that was revoked, suspended, or voluntarily relinquished or been placed on probation by a professional licensure or credentialing body?  
(If yes, you must submit all documentation in your possession or control that relates to the matter.)

Yes  No

When questions 1-7 are answered (and any required documentation is uploaded),  
Click the **Next** button.

5. Have you ever been reprimanded or discharged by an employer or supervisor for dishonesty in connection with your employment or occupation or due to complaints of physical or sexual abuse or harassment?  
(If yes, you must submit all documentation in your possession or control that relates to the matter.)

Yes  No

6. Have you ever been convicted for violating any law, statute, or ordinance (excluding minor traffic violations and matters that were sealed or expunged)?  
(If yes, you must submit all documentation, as outlined above.)

Yes  No

7. Are you identified on any state or national sex offender registry?  
(If yes, you must submit all documentation, as outlined above.)

Yes  No



Next

Add more upload documents

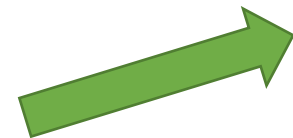
Review the exam you will be assigned to.  
Click the **Next** button.



CRCC Exam Registration

You will automatically be assigned to the following exam:

July 2021 CRC Exam 07/09/2021 - 07/17/2021



Next

CRCC provides test accommodations for candidates who require them during the exam.  
Review the information about accommodations in the CRC Certification Guide.  
If you require accommodations, click the **Yes** button.



Exam Accommodations Question

Do you need test accommodations?

No Yes



If you require accommodations, complete the online form.



### CRCC Exam Accommodations Form

Complete this form only if you answered YES to the accommodation question. In addition to completing and signing this form, you must also submit documentation from a qualified professional verifying your functional impairment. This documentation must also include a diagnosis and the qualified professional's recommendation for accommodation. See the CRC Certification Guide for more information on documenting a request. The guide is available on CRCC's website at [www.crccertification.com](http://www.crccertification.com).

If all required documentation is not submitted with your application, your file will be incomplete. Therefore, you will not be eligible to sit for the examination for which you applied. You will be given an opportunity to complete your file in order to be considered during the next examination cycle.

Information regarding test accommodation decisions will not be released via telephone. All official communications regarding your request will be provided in writing.

Cognitive (Serious difficulty concentrating, remembering, or making decisions because of a physical, mental or emotional condition)

Hearing (Deaf or serious difficulty hearing)

Orthopedic or Physical (Difficulty walking, ambulating, lifting, grasping, manipulating, or serious or extreme lack of range of motion in any joints)

Visual (Blind or serious difficulty seeing)

Other

Indicate the accommodation(s) you are requesting. **Note that accommodation(s) must be appropriate to the functional limitation(s) that exist as a result of your disability and must be supported by documentation from a qualified professional.** When selecting accommodation(s), be advised the CRC Exam consists of multiple-choice questions only. Approved accommodations are arranged by CRCC's testing vendor, except where noted below as "applicant-supplied," and will be available at the testing center at the time of the applicant's scheduled appointment.

If you Complete the entire form. At the bottom of the page, type your name in the **Signature of Applicant** field. Click the **Next** button.  
accommodations, complete the online form.

If extra time was given,  
note how much:

**Exam #2**

Examination:

Exam month:

Exam year:

Accommodation(s)  
received

If extra time was given,  
note how much

I hereby affirm that all the information provided above is complete, true, and correct. Further, I hereby consent to the release and disclosure, by the professional who has verified my disability and need for accommodation, of my Personal Health Information to the Commission on Rehabilitation Counselor Certification (CRCC) for the purpose of allowing CRCC to make a determination regarding my request for a testing accommodation. I understand that CRCC will employ reasonable commercial methods to help ensure that my Personal Health Information provided to CRCC is treated as confidential.

Signature of Applicant



Next

See the CRC Certification Guide for information about the documentation required.  
Upload the documentation and add a brief description (e.g., physician's letter).  
Click the **Save** button or **Save and add another** button if you have multiple documents.  
If you do not have this documentation saved to your computer's desktop,  
you may return to your application to add this documentation at a later date.



Exam Accommodations Supporting Document Upload

File:  No file chosen  
*Required*

Description:   
*Required*



Next, add the Application fee to your Shopping Cart  
By clicking the **Checkout** button.



Add to Cart

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Product Name: Certification Fee  
Price: 410.00



Confirm that you have the Certification Fee in your Shopping Cart.  
Click the **Checkout** button.

## Shopping Cart

Checkout

CRCC Shopping Cart



Item	Price	Discount	Net total	Paid Amount	Balance Due
Certification Fee	410.00 Required	0.00	410.00	0.00	410.00

## Cart Total

Subtotal: 410.00

Total discount: 0.00

Net Total: 410.00

Total Paid: 0.00

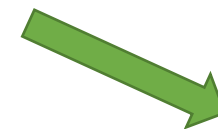
Balance Due: 410.00

Discounts: Enter Discount Code (if applicable)

Discount:

apply

Checkout



Confirm your name and billing information.  
Select your payment method.  
Click the **Continue** button.

## Shopping Cart

Continue

### Customer Information

Customer: Susan Stark

Use this phone:

Use this email:

### Billing Information

Bill to:

Billing contact: Please select

Pick your billing address:

Required

Bill to:

Confirm customer and billing information.  
Select your payment method.

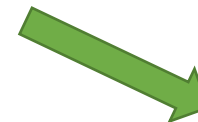
### Payment Information

Payment amount: 410.00

Payment method: Please select

Invoice total: 410.00

Continue



Confirm your order and click the  
**Submit Order** button to  
complete your payment.

You should receive an e-mail confirmation of your payment.

# Questions?

Please contact CRCC at 847-944-1325 or [info@crccertification.com](mailto:info@crccertification.com)

CRCC staff is here to support you.