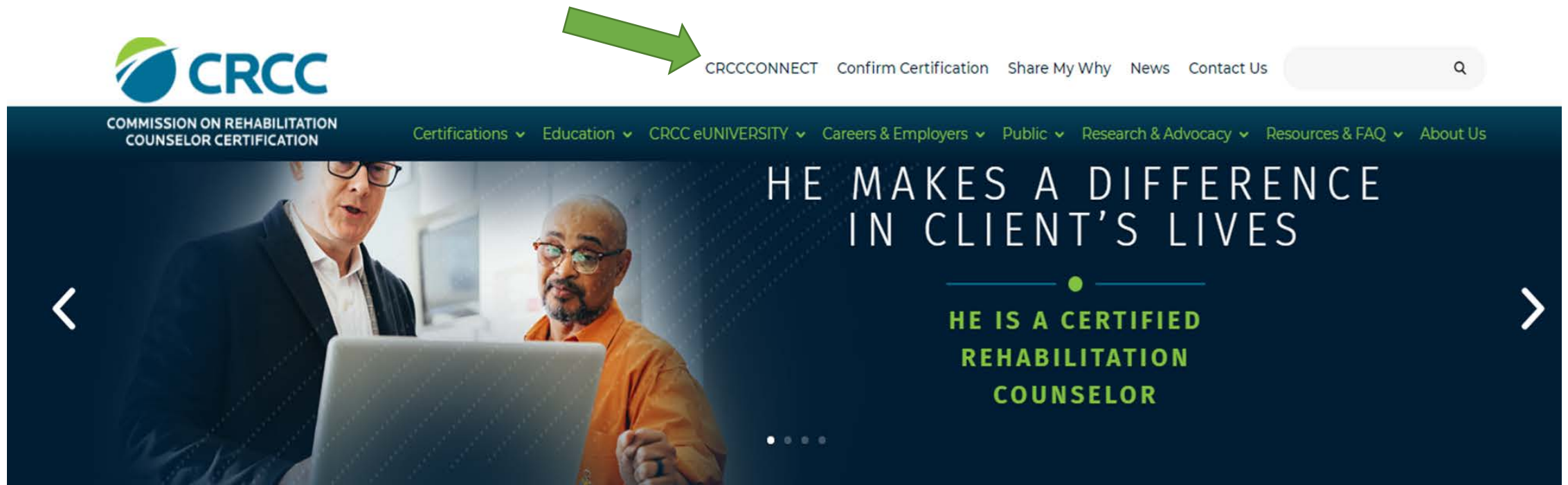




COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Applying for the CRC Examination: Category 2 Student

Create your CRCC customer account by clicking the **CRCCCONNECT** link on the homepage.



GET CERTIFIED




STAY CERTIFIED




KEEP LEARNING

Once you've created a customer account, you'll see the **Apply for CRC Certification Exam** link.



CRCC
COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION


Welcome, you are signed in ([Sign Out](#)) [Cart](#) [My Account](#)

 **My Contact Details** [Edit Primary Info](#)


Name: Susan Stark
Customer ID: 532246
Company: na

1699 E Woodfield RD Ste 300
Schaumburg, IL, 60173-4957
UNITED STATES
(847)944-1325
sstark@crcccertification.com


[Edit Demographics](#)

 **My Certifications and Renewals**

Credential	Status	Valid Through
------------	--------	---------------

 **My CRCC Links**

- Apply for CRC Certification Exam**
- Apply for CVE Certification
- CRCC eUNIVERSITY Catalog
- CRCC eUNIVERSITY Annual Savings Plan
- My CRCC eUNIVERSITY Courses
- My Invoices
- My Contact Info
- My Expertise & Languages
- Confirm Certification Status
- Locate a Certified Professional
- CE Providers
- Change My Password

 **My Recent Invoices**

Invoice	Invoice Date	Total	Payment	Balance Due	Cancel Qty
Not available at this time.					

[View All Invoices](#)

When you click the link, you'll begin the application process. Read and respond to each question.



Based on your answers to the first few questions included in this application process, you will need to satisfy the Category 1, 2, or 3 requirements outlined in the CRC Certification Guide. Read each question before you select an answer.

Do you have or are you currently pursuing a master's degree in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC)?

- If you are a student in a master's rehabilitation counseling or clinical rehabilitation counseling program, click the Yes button.
 - If you are a graduate of a master's rehabilitation counseling or clinical rehabilitation counseling program, click the Yes button.
 - If your answer to this question is No, please continue completing the application.
- If you need to change your answer to this question, please contact CRCC at 847-944-1325. Do NOT continue with the application process.

Yes

No

Since you are applying under Category 2, click the **No** button.



Did or do you attend a CACREP-accredited institution?

Unsure if your institution is accredited? [Click here](#)

Yes No



CRCC collects demographic information from all applicants.
Complete this section, then click the **Save and Continue** button.



Demographic Information

CRCC collects this information to better serve our customers. Please be sure to update your Job Title and Employment Setting.

Gender:	<div>Please Select</div>
	Required
Ethnicity:	<div>Please select</div>
	Required
Date of Birth:	<div></div>
	Required
Former Last Name:	<div></div>
Job Title:	<div>Please select</div>
	Required
Employment Setting:	<div>Please select</div>
	Required
I am licensed. (This does not mean you are a CRC, CCRC, CVE, CWA, or CCAA).	<input type="checkbox"/>
My undergraduate degree is from a rehabilitation program.	<input type="checkbox"/>



[Save and Continue](#) [Cancel](#)

When your application requirements page opens,
confirm you are a **Category 2** applicant.



Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard	Education	Course Description	Internship Verification	Exam Results	Individual Data Confirmation
-----------	-----------	--------------------	-------------------------	--------------	------------------------------

Locked Unlocked Completed Under Review Further Action Met

Requirement	Status
Education - Graduate or Student (Cat2) Please indicate whether you are currently a student or have already graduated.	Pending Education Information
Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2 , please download and complete this form . Return here to upload. If you are applying in Category 3 , please download and complete this form . Return here to upload.	Pending Document
CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam testing window and pay the applicable fee. Exam results will be posted on this page after you have taken the exam and CRCC receives exam scores.	Pending Submission
Demographic and Contact Data Confirmation Please verify and/or complete the demographics and contact information in your record. Make sure a primary address, email and phone number are provided.	Pending Completion

Click the **Education** tab.







Customer: Susan Stark Customer ID: 532246
Current Renewal Application: CRC Application Category 2
Current Renewal Cycle Start Date: 03/29/2021
Renewal Application Submission Date:


Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.



🔒 Locked ✎ Unlocked 🏆 Completed 🔍 Under Review ⚙ Further Action ✔ Met

Requirement	Status
 Education - Graduate or Student (Cat2) Please indicate whether you are currently a student or have already graduated.	Pending Education Information
 Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
 Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2 , please download and complete this form . Return here to upload. If you are applying in Category 3 , please download and complete this form . Return here to upload.	Pending Document
 CRC Exam The exam requirement will be met after you have taken the exam and receive a passing score. During the renewal application submission process, you will sign up for the next exam testing window and pay the applicable fee. Exam results will be posted on this page after you have taken the exam and CRCC receives exam scores.	Pending Submission

Select **Student** and click the **Select** button.


COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome, Susan. You are

Dashboard

Education

Course Description

Internship Verification

Exam Results

Individual Data Confirmation

Locked

Unlocked

Completed

Under Review

Further Action


Met

Please indicate whether you are currently a student or have already graduated.

☐ Graduate ☒ Student

Select

Click the **Degree** tab.



COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome, Susan. You are logged in as Susan Stark.

Customer: Susan StarkCustomer ID: 532246

Current Renewal Application: CRC Application Category 2

Current Renewal Cycle Start Date: 03/29/2021

Renewal Application Submission Date:

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard

Degree

Course Description

Student Verification

Internship Verification

Exam Results

Individual Data Confirmation

Locked





Unlocked

Completed

Under Review

Further Action

Met

Requirement	Status
<div></div> <div>Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.</div> <div>Pending Submission</div>	
<div></div> <div>Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.</div> <div>Pending Information</div>	
<div></div> <div>Student Status Verification Form You must upload documentation that you are a student enrolled in a master's degree program in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC) program. Category 1 students must be enrolled in a program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Please download and complete this form if you are a student applying in Category 1 and return here to upload. Please download and complete this form if you are a student applying in Category 2 and return here to upload.</div> <div>Pending Document</div>	
<div></div> <div>Internship Verification Document You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2, please download and complete this form. Return here to upload. If you are applying in Category 3, please download and complete this form. Return here to upload.</div> <div>Pending Document</div>	

When your Degree requirements page opens, click the **Add Degree** button.



Welcome, Susan. You are signed in.

Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Dashboard Degree Course Description Student Verification Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.


Status: Pending Submission

Add Degree

Degrees

Institution	Degree	Major	Graduation	Verified
Adler University	Master's	Clinical Rehabilitation Counseling	12/01/2022	Update

On the next page, select the type of degree you will be awarded.



COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome, Susan. You are logged in as Susan.You

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Dashboard

Degree

Course Description

Student

Locked

Unlocked

Completed

Under Review

Further Action

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application. They must provide the name of the institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree	Major
Adler University	Master's	Clinical Rehabilitation Counseling

Customer ID: 532246

Results

Individual Data Confirmation

accredited institution attended, as well as graduation date or anticipated graduation date

Add Degree

uation

Verified

2022

Update

Add - Degree

CRCC Add Degree

degree type:

Master's

Doctoral

Required

degree area:

Clinical Rehabilitation Counseling

Required

expected graduation date:

Required

institution:


Please Select

Required

Save

Cancel

Use the dropdown menu to select the degree area.



COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome, Susan. You are logged in as a Counselor.

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Customer ID: 532246

Dashboard Degree Course Description Student

Locked Unlocked Completed Under Review Further Action

Master's RC (Non-CACREP Accredited)
Applicants must submit degree information in order to be able to submit their application, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Institution	Degree	Major
Adler University	Master's	Clinical Rehabilitation Counseling

Add - Degree

CRCC Add Degree

degree type:
☐ Master's
☐ Doctoral

Required

degree area:
Clinical Rehabilitation Counseling

Required

expected graduation date:

Required

institution:
Please Select

Required

Save

Cancel

Results Individual Data Confirmation


accredited institution attended, as well as graduation date or anticipated graduation date

Add Degree

Graduation Date: 12/31/2022 Verified

Update

Click the calendar icon to select the date you expect to earn your degree.



CRCC
COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome, Susan. You are logged in as Susan. You can log out.

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Dashboard

Degree

Course Description

Student

Locked

Unlocked

Completed

Under Review

Further Action

Master's RC (Non-CACREP Accredited)
Applicants must submit degree information in order to be able to submit their application for renewal, including a graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree	Major
Adler University	Master's	Clinical Rehabilitation Counseling

Customer ID: 532246

Individual Data Confirmation

Add Degree

Accredited institution attended, as well as graduation date or anticipated graduation date

2022

Update

Add - Degree

CRCC Add Degree

degree type:

Master's

Doctoral

Required

degree area:

Clinical Rehabilitation Counseling

Required

expected graduation date:

Calendar icon

Required

institution:


Please Select

Required

Save

Cancel

Use the dropdown menu to select your institution.
If your institution is not listed, scroll up to select **Other**.



COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Welcome, Susan. You are logged in as a Counselor

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Customer ID: 532246

Dashboard Degree Course Description Student Results

Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action

Master's RC (Non-CACREP Accredited)
Applicants must submit degree information in order to be able to submit their renewal application. They must provide the name of the institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree	Major
Adler University	Master's	Clinical Rehabilitation Counseling

CRCC Add Degree

degree type:
☐ Master's
☐ Doctoral
Required

degree area:
Clinical Rehabilitation Counseling
Required

expected graduation date:

Required

Institution:
Please Select
Required

Save Cancel

2022

Verified

Update

If your institution is not listed, scroll up to select **Other**.
Type in your institution's name in the text box.

The screenshot shows the CRCC (Commission on Rehabilitation Counselor Certification) web application interface. The header includes the CRCC logo and a welcome message. The main content area is divided into sections for customer information, navigation, and degree management.

Customer Information:

- Customer: [Name]
- Current Renewal Application: [Status]
- Current Renewal Cycle Start Date: [Date]
- Renewal Application Submission Date: [Date]

Navigation:

- Dashboard
- Degree**
- Course Description
- Student

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree	Major
Adler University	Master's	Clinical Rehabilitation

Dropdown Menu:

- Other: Please Specify...
- Please Select
- Adams State College
- Adelphi University
- Alabama Agricultural & Mechanical University
- Albertson College
- Alcorn State University
- Alfred Adler Institute
- Amber University
- Amberton University
- American University
- Andrews University
- Anna Maria College
- Antioch University
- Antioch University Seattle
- Appalachian State University
- Argosy University
- Arizona State University
- Arkansas Tech University
- Asbury Theological University

Buttons:

- Add Degree
- Save
- Cancel
- Update

Review your degree information.
Click the **Save** button.

Welcome, Susan. You are signed in

CRCC
COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION

Customer: Susan Stark
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Customer ID: 532246

Dashboard **Degree** Course Description Student

Locked Unlocked Completed Under Review Further Action

Master's RC (Non-CACREP Accredited)
Applicants must submit degree information in order to be able to submit their application. The application must include the applicant's graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Degrees

Institution	Degree	Major
Adler University	Master's	Clinical Rehabilitation

Add - Degree

CRCC Add Degree

degree type:
☒ Master's
☐ Doctoral

Required

degree area:
Clinical Rehabilitation Coun

Required

expected graduation date:
12/1/2022

Required

institution:
Albertson College

Required

Save **Cancel**

Add Degree

Update

Your degree institution will display on the **Degree** tab.



Welcome, Susan

Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Dashboard

Degree

Course Description

Student Verification

Internship Verification

Exam Results

Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Master's RC (Non-CACREP Accredited)

Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.

Status: Pending Submission

Add Degree

Degrees

Institution	Degree	Major	Graduation	Verified
Albertson College	Master's	Clinical Rehabilitation Counseling	12/01/2022	

Update




Click the **Course Description** tab.



Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Your requirements can be accessed from this page. Click the tabs to see the requirements. Notice the icons associated with the statuses.

Dashboard	Degree	Course Description	Student Verification	Internship Verification	Exam Results	Individual Data Confirmation
🏠	👍	✎	✎	✎	✎	✅
🔒 Locked	🔓 Unlocked	👍 Completed	🔍 Under Review	🕒 Further Action	✅ Met	

Requirement	Status
 Master's RC (Non-CACREP Accredited) Applicants must submit degree information in order to be able to submit their application. This degree information includes the non-CACREP accredited institution attended, as well as graduation date or anticipated graduation date, depending on whether the applicant is a student or graduate.	Pending Submission
 Course Description/Syllabi Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.	Pending Information
 Student Status Verification Form You must upload documentation that you are a student enrolled in a master's degree program in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC) program. Category 1 students must be enrolled in a program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Please download and complete this form if you are a student applying in Category 1 and return here to upload. Please download and complete this form if you are a student applying in Category 2 and return here to upload.	Pending Document

Enter the course information for each of the CRC Knowledge Domain areas.
You will need to upload a copy of the course description from the college/university catalog or the course syllabus for each course.



Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Susan Stark
CRC Application Category 2
03/29/2021

Customer ID: 532246

Dashboard Degree Course Description Student Verification Internship Verification Exam Results Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Course Description/Syllabi

Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.

Status: Pending Information

Prof Orientation & Ethics in Rehab Counseling

Institution

Albertson College

Other institution:

Institution

File Upload

No file chosen

Course ID

Please Select

Course ID

If the domain area was covered in more than one course,
click the **Add another course link** to add the documentation.

Prof Orientation & Ethics in Rehab Counseling

Institution

Anna Maria College



Course ID

A4567

File Upload

C:\Users\szahn\Desktop\

Browse...

[Add another course](#)



You'll receive a confirmation message when you've entered course information for all of the knowledge domain areas.



Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Dashboard	Degree	Course Description	Student Verification	Internship Verification	Exam Results	Individual Data Confirmation
Locked	Unlocked	Completed	Under Review	Further Action	Met	

Course Description/Syllabi

Verification must be provided to CRCC for each knowledge area below. Please provide applicable institution, course information, and upload the course description or syllabus for each course. You may provide up to two courses for each knowledge area below.


Status: Pending Information

You have completed this requirement. Your course description information will be reviewed by CRCC staff.

Click the **Student Verification** tab.

Download the **Student Status Verification form for Category 2**.

Be sure it is completed and signed before you upload it to your application.



Welcome, Susan

Customer:

Current Renewal Application:

Current Renewal Cycle Start Date:

Renewal Application Submission Date:

Susan Stark

CRC Application Category 2

03/29/2021

Customer ID: 532246

Dashboard

Degree

Course Description

Student Verification

Internship Verification

Exam Results

Individual Data Confirmation

Locked

Unlocked

Completed

Under Review

Further Action

Met

Student Status Verification Form

You must upload documentation that you are a student enrolled in a master's degree program in rehabilitation counseling (RC) or clinical rehabilitation counseling (CLRC) program. Category 1 students must be enrolled in a program accredited by the Council for Accreditation of Counseling and Related Educational Programs (CACREP). Please download and complete **this form** if you are a student applying in Category 1 and return here to upload. Please download and complete **this form** if you are a student applying in Category 2 and return here to upload.

Status: Pending Document

Add Document

Documents

Document	Description	Uploaded
----------	-------------	----------

Click the **Internship Verification** tab.



Welcome, Susan

Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Susan Stark
CRC Application Category 2
03/29/2021

Customer ID: 532246



- Dashboard
- Degree
- Course Description
- Student Verification
- Internship Verification**
- Exam Results
- Individual Data Confirmation

Locked Unlocked Completed Under Review Further Action Met

Internship Verification Document
You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete this form.** Return here to upload. If you are applying in Category 3, please download and complete **this form**. Return here to upload.

Status: Pending Document Add Document

Documents		
Document	Description	Uploaded
532246-studverif-1		03/29/2021

Download and complete the Internship Verification form for Category 2.
Your supervisor must sign the form before you upload it.



Customer:	Susan Stark	Customer ID: 532246
Current Renewal Application:	CRC Application Category 2	
Current Renewal Cycle Start Date:	03/29/2021	
Renewal Application Submission Date:		

Dashboard	Degree	Course Description	Student Verification	Internship Verification	Exam Results	Individual Data Confirmation
Locked	Unlocked	Completed	Under Review	Further Action	Met	

Internship Verification Document

You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in Category 2, please download and complete this form. Return here to upload. If you are applying in Category 3, please download and complete this form. Return here to upload.

Status: Pending Document


Documents

Add Document

Your form must be signed by your supervisor.

If you need to return to your application to upload the form, click the CRC credential in the My Certifications and Renewals section of your account page (when you first log in to the CRCC website).

Click the **Internship Verification** tab and click the **Add Document** button to upload the completed form.




COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION


Welcome, Susan


Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:


Susan Stark
CRC Application Category 2
03/29/2021


Customer ID: 532246


Dashboard 


Degree 


Course Description 


Student Verification 


Internship Verification 


Exam Results 


Individual Data Confirmation 


 Locked

 Unlocked

 Completed


 Under Review

 Further Action

 Met


Internship Verification Document
You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. **If you are applying in Category 2, please download and complete this form.** Return here to upload. If you are applying in Category 3, please download and complete **this form**. Return here to upload.

Status: Pending Document

 **Add Document**

Documents

Upload document.



COMMISSION ON REHABILITATION
COUNSELOR CERTIFICATION


Welcome, Susan. You are s


Customer: Susan Stark Customer ID: 532246


Current Renewal Application: CRC Application Category 2


Current Renewal Cycle Start Date: 03/29/2021


Renewal Application Submission Date:


Dashboard 


Degree 






Course Description 

Student Verification 

Internship Verification 

Exam Results 

Individual Data Confirmation 


 Locked  Unlocked  Completed  Under Review  Furtl

Internship Verification Document

You must upload documentation that you have participated in an inter
upload. If you are applying in **Category 3**, please download and comp

Status: Pending Document

Documents

Document Upload 

Select a document to upload:

Choose File

No file chosen

Upload

Cancel

Add Document

Click the **Individual Data Confirmation** tab and verify and update your data.




Customer:
Current Renewal Application:
Current Renewal Cycle Start Date:
Renewal Application Submission Date:

Susan Stark
CRC Application Category 2
03/29/2021

Customer ID: 532246

Dashboard	Degree	Course Description	Student Verification	Internship Verification	Exam Results	Individual Data Confirmation
Locked Unlocked Completed Under Review Further Action Met						
Demographic and Contact Data Confirmation Please verify and/or complete the demographics and contact information in your record. Make sure a primary address, email and phone number are provided.						
Status: Met						Update Individual Data

When your application requirements have been met, the **Submit Application** button will be activated.
Click the button to complete the application process.



Welcome, Susan. You are signed in. (Sign Out)

Customer:

Current Renewal Application:

Current Renewal Cycle Start Date:

Renewal Application Submission Date:


Susan Stark

CRC Application


Category 2


03/29/2021


Customer ID: 532246





Submit Application


Dashboard 


Degree 


Course Description 


Student Verification 


Internship Verification 


Exam Results 


Individual Data Confirmation 


 Locked

 Unlocked

 Completed

 Under Review

 Further Action

 Met

Internship Verification Document

You must upload documentation that you have participated in an internship in rehabilitation counseling supervised by a CRC. If you are applying in **Category 2**, please download and complete **this form**. Return here to upload. If you are applying in **Category 3**, please download and complete **this form**. Return here to upload.

Status: Pending Submission

Add Document

Read the entire Attestation page.



Attestation

The Commission on Rehabilitation Counselor Certification (CRCC) does not condone or engage in discrimination based on age, arrest record (including expunged criminal history), citizenship, color, disability (mental or physical), ethnicity/ancestry, genetic information, language (if unrelated to their duties), marital status, military status (including unfavorable discharge), national origin, pregnancy, race, religion, sex/gender, sexual orientation (including gender identity), or any other additional class protected by applicable law, including applicable County or City ordinances.

Initialing this application is an acknowledgment that information provided is accurate. Therefore, if CRCC subsequently learns a certification was granted or renewed on the basis of false, misleading, or inaccurate information, CRCC has the right to suspend or revoke that certification.

I hereby apply for initial certification or certification renewal, as applicable. I understand the certification program is administered by CRCC, a private, non-profit voluntary organization representing rehabilitation counselors and vocational assessment professionals. I further understand the CRCC through its applicable committees is the sole judge of my eligibility for initial certification and certification renewal and that I have no right to question its discretion in granting or denying certification. However, I have appeal rights as set forth in the Certification and Renewal Guides, which are available for viewing on the CRCC website.

I further understand CRCC reserves the right to request and check references in the course of considering applications for initial certification or certification renewal. I hereby represent that I have responded truthfully to questions, including those related to character and violations of the law. I hereby release, discharge, and exonerate CRCC and its committees, members, agents, and representatives, and any person or entity furnishing documents, records, or other

When you get to the bottom of the Attestation page, click the **I agree to the Terms and Conditions** button, then, click the **Next** button.

Before initialing this application below, please note your name will be entered by CRCC as First Name, Middle Name or Initial, and Last Name, according to the information you have listed within this application. This is the way in which your name will be listed on your admission ticket should you be deemed eligible for the examination and on your certificate should you achieve a passing score or successfully renew your certification. If you are deemed eligible to sit for the examination and the name on your valid photo identification does not match the name on your admission ticket, you will not be allowed entry into the examination. Please check your photo identification and make any necessary changes before you submit this application.

I understand and acknowledge that all applications reviewed by CRCC, for either initial certification or certification renewal, will incur a non-refundable fee. For candidates deemed ineligible to sit for the initial certification examination, a refund of \$100 will be issued.

Check the checkbox below to confirm that you have read and understand the Statement of Understanding.

I agree to the Terms and
Conditions. ☒

Next



Read and respond to the Disclosure Questions.
If you answer Yes to disclosure questions 2 to 7, you must provide documentation.



Disclosure Questions

Please read each question and select your answer. If you answer "YES" to any of the questions 2 through 7, you will need to provide additional information.

1. Have you read and understood all provisions of the Code of Professional Ethics for Rehabilitation Counselors (Code)? (To qualify for certification, you must be able to answer yes truthfully.)
Access the Code from the CRCC website at www.crc certification.com.

☒

Yes

2. INITIAL APPLICANTS: Have you ever been known by any given or surname other than those shown on your application?
RENEWING CERTIFICANTS: Since your last renewal, have you been known by any given or surname other than what is shown on your application?
(If yes, please type those names in the text box)

☐

Yes

☒

No

3. At any time when you were not certified, have you ever held yourself out to be a Certified Rehabilitation Counselor or used the initials CRC in the execution of any documents?
(If yes, submit an explanation that describes to whom, when, and under what circumstances.)

☒

Yes

☐

No

No file chosen

4. Have you ever held a professional license or certification that was revoked, suspended, or voluntarily relinquished or been placed on probation by a professional licensure or credentialing body?
(If yes, you must submit all documentation in your possession or control that relates to the matter.)

☐

Yes

☒

No

When questions 1-7 are answered (and any required documentation is uploaded),
Click the **Next** button.

5. Have you ever been reprimanded or discharged by an employer or supervisor for dishonesty in connection with your employment or occupation or due to complaints of physical or sexual abuse or harassment?
(If yes, you must submit all documentation in your possession or control that relates to the matter.)

☐ Yes ☒ No

6. Have you ever been convicted for violating any law, statute, or ordinance (excluding minor traffic violations and matters that were sealed or expunged)?
(If yes, you must submit all documentation, as outlined above.)

☐ Yes ☒ No

7. Are you identified on any state or national sex offender registry?
(If yes, you must submit all documentation, as outlined above.)

☐ Yes ☒ No

Next

Add more upload documents



Review the exam you will be assigned to.
Click the **Next** button.



CRCC Exam Registration

You will automatically be assigned to the following exam:

July 2021 CRC Exam 07/09/2021 - 07/17/2021



CRCC provides test accommodations for candidates who require them during the exam.
Review the information about accommodations in the CRC Certification Guide.
If you require accommodations, click the **Yes** button.



Exam Accommodations Question

Do you need test accommodations?

No Yes



If you require accommodations, complete the online form.



CRCC Exam Accommodations Form

Complete this form only if you answered YES to the accommodation question. In addition to completing and signing this form, you must also submit documentation from a qualified professional verifying your functional impairment. This documentation must also include a diagnosis and the qualified professional's recommendation for accommodation. See the CRC Certification Guide for more information on documenting a request. The guide is available on CRCC's website at www.crccertification.com.

If all required documentation is not submitted with your application, your file will be incomplete. Therefore, you will not be eligible to sit for the examination for which you applied. You will be given an opportunity to complete your file in order to be considered during the next examination cycle.

Information regarding test accommodation decisions will not be released via telephone. All official communications regarding your request will be provided in writing.

Cognitive (Serious difficulty concentrating, remembering, or making decisions because of a physical, mental or emotional condition) ☐

Hearing (Deaf or serious difficulty hearing) ☐

Orthopedic or Physical (Difficulty walking, ambulating, lifting, grasping, manipulating, or serious or extreme lack of range of motion in any joints) ☐

Visual (Blind or serious difficulty seeing) ☐

Other ☐

Indicate the accommodation(s) you are requesting. **Note that accommodation(s) must be appropriate to the functional limitation(s) that exist as a result of your disability and must be supported by documentation from a qualified professional.** When selecting accommodation(s), be advised the CRC Exam consists of multiple-choice questions only. Approved accommodations are arranged by CRCC's testing vendor, except where noted below as "applicant-supplied," and will be available at the testing center at the time of the applicant's scheduled appointment.

Complete the entire form. At the bottom of the page, type your name in the **Signature of Applicant** field. Click the **Next** button.

If extra time was given,
note how much:

Exam #2

Examination:

Exam month:

Exam year:

Accommodation(s)
received

If extra time was given,
note how much

I hereby affirm that all the information provided above is complete, true, and correct. Further, I hereby consent to the release and disclosure, by the professional who has verified my disability and need for accommodation, of my Personal Health Information to the Commission on Rehabilitation Counselor Certification (CRCC) for the purpose of allowing CRCC to make a determination regarding my request for a testing accommodation. I understand that CRCC will employ reasonable commercial methods to help ensure that my Personal Health Information provided to CRCC is treated as confidential.

Signature of Applicant

Susan Stark



Next



See the CRC Certification Guide for information about the documentation required.

Upload the documentation and add a brief description (e.g., physician's letter).

Click the **Save** button or **Save and add another** button if you have multiple documents.

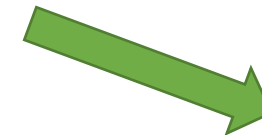
If you do not have this documentation saved to your computer's desktop,
you may return to your application to add this documentation at a later date.



Exam Accommodations Supporting Document Upload

File: No file chosen
Required

Description:
Required



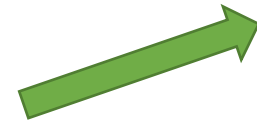
Add the Application fee to your Shopping Cart
By clicking the **Checkout** button.



Add to Cart

Product Name: Certification Fee
Price: 410.00

Checkout



Confirm that you have the Certification Fee in your Shopping Cart.
Click the **Checkout** button.

Shopping Cart

Checkout

CRCC Shopping Cart						X
Item	Price	Discount	Net total	Paid Amount	Balance Due	
Certification Fee	410.00	0.00	410.00	0.00	410.00	
	Required					

Cart Total

Subtotal: 410.00

Total discount: 0.00

Net Total: 410.00

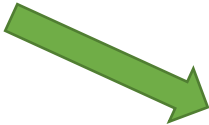
Total Paid: 0.00

Balance Due: 410.00

Discounts: Enter Discount Code (if applicable)

Discount:

apply



Checkout

Confirm your name and billing information.
Select your payment method.
Click the **Continue** button.

Shopping Cart

Continue

Customer Information

Customer: Susan Stark

Use this phone:

Use this email:

Billing Information

Bill to:

Billing contact:

Pick your billing address:

Required

Bill to:

Confirm customer and billing information.
Select your payment method.

Payment Information

Payment amount: 410.00

Payment method:

Invoice total: 410.00

Continue



Confirm your order and click the
Submit Order button to complete
your payment.

You should receive an e-mail confirmation of your payment.

Questions?

Please contact CRCC at 847-944-1325 or info@crccertification.com

CRCC staff is here to support you.