Applying for the CVE Certification
Create your CRCC customer account by clicking the CRCCCONNECT link on the homepage.
Once you’ve created a customer account, you’ll see the **Apply for CVE Certification** link.
There are three pathways to achieve CVE Certification. Choose the appropriate link based on your circumstances.

Certification Applications

Applications

CVE APPLICATION FOR CURRENT CRCS
This CVE application is for a person who is currently certified as a CRC. If you are a CRC and on the PVE registry, or hold the IPEC or ICVE, do NOT complete this application. Application fees are non-refundable.

CVE APPLICATION FOR PVE, IPEC, OR ICVE
This CVE application is for a person who is currently listed on the Professional Vocational Evaluation Registry (PVE), or currently hold the International Psychometric Evaluation Certification (IPEC) or International Certified Vocational Evaluators (ICVE). Please read the eligibility requirements; application fees are non-refundable.

CVE APPLICATION FOR FORMER CVES
This CVE application is for a person who let their CVE credential lapse prior to 2015. Please read the eligibility requirements; application fees are non-refundable.
If you are currently listed as a PVE, IPEC, or ICVE, choose the path noted below.
If you are currently listed as a PVE, IPEC, or ICVE, answer **Yes** to this question.
If you have a master’s or doctoral degree, answer Yes to this question.

Do you have a master’s or doctoral degree?

Information regarding your degree will be requested as part of this application.

Yes  No
If your answer is “No,” please contact CRCC at 847-944-1325 or info@crccertification.com. Do not complete the application process.
CRCC collects demographic information from all applicants. Complete this section, then click the **Save and Continue** button.
Click the **Letter of verification** tab.
Click the **Add Document** button to upload your Letter of verification. Choose your file and click the **Upload** button.
Click the **Transcript** tab.
Click the Add Document button to upload your Transcript. Choose your file and click the Upload button.
Click the **Degree** tab, then click the **Add Degree** button.
Choose the highest degree you have earned.
Choose the degree area from the dropdown list.
Using the calendar, choose your graduation date.
From the dropdown, choose the institution where your degree was awarded.
If your institution is not in the dropdown, choose **Other** and type in your institution. After your institution has been entered, click the **Save** button.
Click the **Individual Data Confirmation** tab, then click **Update Individual Data** to review and update your data.
The Submit Application button will now appear.
Click the **Submit Application** button to continue.
Attestation

The Commission on Rehabilitation Counselor Certification (CRCC) does not condone or engage in discrimination based on age, arrest record (including expunged criminal history), citizenship, color, disability (mental or physical), ethnicity/ancestry, genetic information, language (if unrelated to their duties), marital status, military status (including unfavorable discharge), national origin, pregnancy, race, religion, sex/gender, sexual orientation (including gender identity), or any other additional class protected by applicable law, including applicable County or City ordinances.

Initiating this application is an acknowledgment that information provided is accurate. Therefore, if CRCC subsequently learns a certification was granted or renewed on the basis of false, misleading, or inaccurate information, CRCC has the right to suspend or revoke that certification.
When you get to the bottom of the page, click the **I agree to the Terms and Conditions** box, and click the **Next** button.

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Before initialing this application below, please note your name will be entered by CRCC as First Name, Middle Name or Initial, and Last Name, according to the information you have listed within this application. This is the way in which your name will be listed on your admission ticket should you be deemed eligible for the examination and on your certificate should you achieve a passing score or successfully renew your certification. If you are deemed eligible to sit for the examination and the name on your valid photo identification does not match the name on your admission ticket, you will not be allowed entry into the examination. Please check your photo identification and make any necessary changes before you submit this application.

I understand and acknowledge that all applications reviewed by CRCC, for either initial certification or certification renewal, will incur a non-refundable fee. For candidates deemed ineligible to sit for the initial certification examination, a refund of $100 will be issued.

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Check the checkbox below to confirm that you have read and understand the Statement of Understanding.

I agree to the Terms and Conditions.  

[ ]

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[Next]
Read and respond to the Disclosure Questions.
If you answer Yes to disclosure questions 2 to 7, you must provide documentation.

Disclosure Questions

Please read each question and select your answer. If you answer "YES" to any of the questions 2 through 7, you will need to provide additional information.

1. Have you read and understood all provisions of the Code of Professional Ethics for Vocational Assessment Professionals (Code)? (To qualify for recertification, you must be able to answer yes truthfully.)
   - Yes
   - No

2. INITIAL APPLICANTS: Have you ever been known by any given or surname other than those shown on your application?
   RENEWING CERTIFICANTS: Since your last renewal, have you been known by any given or surname other than what is shown on your application?
   (If yes, please type those names in the text box)
   - Yes
   - No

3. At any time when you were not certified, have you ever held yourself out to be a Certified Vocational Evaluation Specialist or used the initials CVE in the execution of any documents?
   (If yes, submit an explanation that describes to whom, when, and under what circumstances.)
   - Yes
   - No

4. Have you ever held a professional license or certification that was revoked, suspended, or voluntarily relinquished or been placed on probation by a professional licensure or credentialing body?
   (If yes, you must submit all documentation in your possession or control that relates to the matter.)
   - Yes
   - No

Choose File | No file chosen
When questions 1-7 are answered (and any required documentation is uploaded), click the **Next** button.
Add the fee to your Shopping Cart by clicking the **Checkout** button.
Confirm that you have the Certification Fee in your Shopping Cart. Click the **Checkout** button.
Confirm your name and billing information.
Select your payment method.
Click the **Continue** button
Confirm your order and click the **Submit Order** button to complete your payment.

You should receive an e-mail confirmation of your payment.
Questions?

Please contact CRCC at 847-944-1325 or info@crccertification.com

CRCC staff is here to support you.